



1:X
Student/Parent
Handbook

2013-2014

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LISD STRATEGIC DESIGN

CORE BELIEFS

WE believe that:

- 1 Every student is uniquely capable and deserves to be challenged each day.
- 2 Uninhibited learning depends on a safe, nurturing, inclusive and flexible environment.
- 3 An educated citizenry is essential for equal opportunity and a prosperous society.
- 4 Meaningful and relevant work engages students in profound learning.
- 5 Critical thinking and problem solving today are necessary for students to be equipped for future challenges.
- 6 Genuine transformation requires disruptive innovation.
- 7 Education is the shared responsibility of the community.



VISION

All of our students enjoy thriving, productive lives in a future *they* create.



MISSION

Students, staff and community design and implement a learning organization that provides engaging, innovative experiences every day.



GOALS

- 1 Provide all learners with safe, nurturing, inclusive and flexible learning environments.
- 2 Engage learners through the use of technological tools to access, create and share content as well as collaborate with other learners throughout the world.
- 3 Reframe state readiness standards in a way that leads to profound learning and has meaning and value for students. (**Learning Standards**)
- 4 Create flexible systems that result in a learning organization supported by innovative and engaged staff. (**Organizational Transformation**)
- 5 Continuously involve our diverse community, staff and students to use their strengths, resources and talents to provide engaging, innovative experiences for all learners. (**Partnership**)
- 6 Develop and implement meaningful, varied assessments that inform and inspire students and educators for continuous improvement and growth in a way that transforms learning and teaching. (**Assessments**)
- 7 Design an accountability system that transcends state/national mandates and reflects local values and expectations. (**Accountability**)

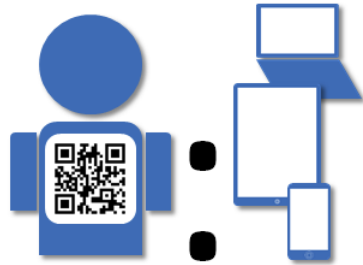
1:X

What is the Model?

1:X allows students to use the right device to create and engage in LISD 21st Century classrooms!

- iPad for each student
- BYOT (*Bring Your Own Technology*)
- Campus sets of laptops

Creating Our Future



The 1:X Blended Learning Model is a groundbreaking, transformative installation of a flexible learning environment that provides new ways for learners to access, share, and create knowledge. Moving beyond the standard 1:1 laptop model seen in many districts, 1:X provides the right device at the right time for LISD students.

The 1:X Blended Learning Model combines the following elements in conjunction with the Bring Your Own Technology (BYOT) culture to engage learners in a way that provides choice:

- Students will receive an iPad that can be personalized to unlock new, innovative learning opportunities anytime, anywhere.
- Campus carts of MacBook Airls available for student and/or teacher checkout as needed based on classroom projects and activities.
- Students will continue utilizing the power of their preferred device with the BYOT model.

With the 1:X model, students choose the right device or combination of devices to engage in digital learning.

Please visit <http://www.lisd.net/1toX> for more information!

Terms of LISD 1:X Use Agreement

Terms:

Option 1: Pay a nonrefundable annual fee of \$40 for the LISD Replacement Benefit Program.

[COVERS ACCIDENTAL LOSS AND DAMAGE]

Option 2: Pay a one-time, refundable deposit fee of \$50.

[DOES NOT COVER ACCIDENTAL LOSS AND DAMAGE]

Students/Parents that select Option 2 may opt-in to the Replacement Benefit Program (Option 1) at any time by paying necessary Program costs and submitting visual inspection of the device at that time.

Original deposit fee may only be applied to the first calendar year of the Replacement Benefit Program.

The device MUST be in the District provided case or an approved case at all times (see page 7).

Failure to comply at all times with the Lewisville Independent School District's 1:X Student/Parent Handbook and Student Guidelines for Technology Resources may terminate your rights of possession effective immediately and the District may repossess the property.

Title:

Legal title to the property is in the District and shall at all times remain in the District. Your right of possession and use is limited to and conditioned upon your full and complete compliance with this Agreement and the 1:X Student/Parent Handbook.

Loss or Damage:

If the property is intentionally damaged, lost or stolen, you are responsible for the reasonable cost of repair, current replacement cost of the device or its fair market value on the date of loss as referenced in the 1:X Student/Parent Handbook. Loss or theft of the property must be reported to the District by the next school day after the occurrence. The District may disable the device remotely to protect the device and/or data on the device. Seniors must clear all records and pay all fees before participating in graduation ceremonies or before any transcripts will be released.

Repossession:

If you do not timely and fully comply with all terms of this Agreement and the 1:X Parent/Student Handbook, including the timely return of the property, the District shall be entitled to declare you in default and come to your place of residence, or other location of the property, to take possession of the property.

Terms of Agreement:

Unless earlier terminated by the District, your right to use and possession of the property terminates upon withdrawal from the District.

Appropriation:

Your failure to timely return the property and the continued use of it for non-school purposes without the District's consent may be considered unlawful appropriation of the District's property.

Fee Options and Descriptions

Option 1: Pay a NONREFUNDABLE annual fee of \$40 for the LISD Replacement Benefit Program.

- All online payments will have a small convenience fee added.
- Device must be protected by a provided case or a case that meets the District required specifications at all times.
- Students will pay the fee on or before taking possession of the device or in advance of the upcoming school year when keeping a device already in their possession.
- The LISD Replacement Benefit Program covers the device only. It does not provide coverage for accessories (*power adaptor, cable and case*) provided by the District.
- The District will cover all costs for accidental breakage and loss under the terms listed.
- If the device is stolen and the student reports the theft (within 48 hours) and a police report is filed, then the Replacement Benefit Program will provide coverage.
- In the case of theft, vandalism, and other criminal acts, **a police report should be filed by the student or parent within 48 hours of the occurrence** with the School Resource Officer. Incidents happening off campus must be reported to the city police by the parent and a copy of the police report must be brought to the school in a timely manner.
- **The Student will be charged the Fair Market Value of the device if lost or vandalized and not reported, or if deliberately damaged (including damage while not protected by a provided or approved case) – see Fair Market Value chart on page 5.**
- Students/Parents are responsible for reasonable cost of repair for a deliberately damaged device - *see Repair Pricing chart on page 5.*

Option 2: Pay a one-time, REFUNDABLE deposit fee of \$50.

- Parents must visit the Campus to select and pay the refundable deposit option.
- Students will pay the fee on or before taking possession of the device.
- The deposit is refundable upon the return of the district-issued device and accessories, less the cost of any expenses incurred due to the failure of the student to return the technology resource and accessories or return the technology resource and accessories in acceptable condition.
- A student, or the student's parent or guardian must submit a 1:X Security Deposit Return Request form within 30 days of surrender or forfeit the refund.
- **NO COVERAGE FOR ACCIDENTAL OR DELIBERATE BREAKAGE OR LOSS** - In the case of any and all damage, loss and theft, the **Student/Parent will be responsible for the actual cost to repair the device. If the device would cost more to repair than the current Fair Market Value, the Student/Parent will be responsible for the current, full replacement cost of the device.**

Fair Market Value*

Age of Device (iPad)	Value
1 year	\$ 400
2 years	\$ 300
3 years	\$ 200

* Original cost of a single-purchase student device to the District is currently \$550.00

While the Replacement Benefit Programs covers accidental loss and damage, selecting the Replacement Benefit Program does NOT cover costs for every situation. (See Page 4)

Table of Estimated Repair/Damage Costs

Loss, Deliberate Damage, or Neglect*	Repair /Replacement Costs**
Broken Screen (<i>if not covered by replacement benefit program</i>)	\$ 100
Power Adapter + Cord	\$ 30
Approved Case	\$ 40

*Device must be protected by a provided case or a case that meets the District required specifications at all times.

***More than one (1) occurrence of loss, theft or damage in 30 days will be interpreted as neglect.**

***More than two (2) occurrences of loss, theft or damage during the school calendar year will be interpreted as neglect.**

**The costs of any other parts needed for repairs will be based on manufacturer's current price list.

Financial Hardships

Per Board Policy FP (LOCAL), if this fee creates a financial hardship on the student or parent from obtaining a device, please contact the campus administration about scholarship and payment options.

Upon evidence of financial hardship, the administration may elect to offer a scholarship or create a payment plan for the student to pay out the device use fee over time. Students will still be responsible for fees associated with **unreported losses, deliberate damage or vandalism**. Unpaid fees will put students on the Not-Clear list. Seniors will not be permitted to participate in graduation ceremonies or to have transcripts released until all past fees are paid.

Use of Student Devices on the District Network

Lewisville ISD is committed to the importance of a student being able to continue with his/her work when his/her device is experiencing problems. To assist with this problem the District is providing the following:

Classroom Computers

The District has computers in the classroom. These computers can be used by students if they do not have their device. They will be able to access their saved work through Google Apps for Education.

Google Apps & Learning Management System

Many classes have online assignments posted in Google Apps and/or the District LMS which can be accessed through any computer with Internet Access. Talk with your student's teachers about the availability of coursework and assignments in Google Apps and the LISD Learning Management System.

Devices in for Repair

From time to time, students may need to turn their device in to the Technician's Office for repair. It is the District's goal to turn around repairs within 24 to 48 hours.

Internet Safety

There are many sites on the Internet that can be potentially dangerous to minors. These sites are blocked with the District content filter while students are working online both IN school and OUTSIDE of school. Students are in violation of district policy if they access these sites through proxies or by removing LISD profiles. Parents will want to monitor their home Internet access. For more information about Digital Citizenship and Internet safety, visit the 1:X website at <http://1toX.lisd.net> or go to www.isafe.org.

Parent Grade Access – Skyward Family Access

Parents can access student grades and attendance through the District website: <http://www.lisd.net>

General Device Rules

Students must take appropriate care of their device at all times:

- Protect your device when it is in your backpack
- Know where your device is at all times
- Placing your device between books or heavy objects will cause serious damage
- Leaving your device on the floor will cause serious damage

Disciplinary procedures:

- Administrators and teachers will follow procedures outlined in the LISD Student Handbook when viewing content on a student device
- Campuses will follow standard disciplinary procedures to address violations of student device use
- Parents will be notified when content is removed from a student device that violates the 1:X Student/Parent Handbook and/or the LISD Student Acceptable Use Policy

Case

- The Device must always be in the protective case provided by the District or in a protective case that meets the District specifications
- A Parent or student is allowed to change out the default case to a one that meets personal preference as long the case meets the District Approved Case specifications below:
 - Must be rubber, plastic, leather or other sturdy material that covers the perimeter and corners of the device at all times
 - The case must have a cover, flap or built-in screen protector for the device screen.

Inappropriate Content & Graffiti

- Parents should set expectations for appropriate apps, content, music and videos on their student's device.
- Parents are encouraged to setup and manage Parental Controls on their student's device.
- Inappropriate content will not be allowed on devices.
- Apps rated 17+ or games with an ESRB rating of Mature are not allowed on student devices. **17+ rated Apps, R & NC-17 rated movies, TV-MA rated content and Explicit Content are blocked on student iPads.** Parents can check to see if their student's device is filtered by going to: <http://www.lisd.net/block> FROM the student's device. The page should be blocked. If it is not, parents should work with campus administration to ensure their student's device is setup properly.
- Presence of weapons, pornographic materials, inappropriate language, alcohol, drug, gang related symbols or pictures will result in disciplinary actions.

Deleting Files/Apps

- Do not delete any Apps, folders or files that you did not create or that you do not recognize. Deletion of certain files or Apps will interfere with your ability to complete certain coursework and may affect your grades.

No Loaning or Borrowing Devices

- Do not loan devices to other students.
- Do not borrow a device from another student.
- Do NOT share passwords or usernames.

Music, Videos, Games, or Programs

- Illegal downloading and distribution of copyrighted works are serious offenses that carry with them the risk of substantial monetary damages and, in some cases, criminal prosecution. Copyright infringement also violates the District's Internet Service Provider's terms of service and could lead to limitation or suspension of the District's Internet service.
- Purchased, legal personal media is allowed on the device.

See more about copyright issues at www.respectcopyrights.org

Unauthorized Access

- Access to another person's account, device or computer without their consent or knowledge is considered hacking and is unacceptable.

Student Acceptable Use Policy

Acceptable Use Policy as referred to in Board Policy CQ(LEGAL)

Lewisville Independent School District provides a variety of electronic communications systems for educational purposes. **The electronic communications system is defined as the District's network (including the wireless network), servers, computer workstations, mobile technologies, peripherals, applications, databases, online resources, Internet access, email, and any other technology designated for use by students, including all new technologies as they become available.** This also includes any access to the Lewisville ISD electronics system while on or near school property, in school vehicles and at school-sponsored activities, and includes the appropriate use of district technology resources via off-campus remote access. Please note that the Internet is a network of many types of communication and information networks, including Web 2.0 resources (Blogs, Wikis, Podcasts, etc.), and is part of the district's electronic communications systems. Web 2.0 applications offer a variety of 21st Century communication, collaboration, and educational creativity opportunities. In a 21st Century school system, technologies, the Internet, and Web 2.0 tools are essential.

In accordance with the Children's Internet Protection Act, Lewisville Independent School District educates staff and students regarding appropriate online behavior to ensure Internet safety, including use of email and Web 2.0 resources, and has deployed filtering technology and protection measures to restrict access to inappropriate content such as those that are illegal, harmful, or contain potentially offensive information. While every effort is made to provide the most secure and optimal learning environment, it is not possible to absolutely prevent access (accidental or otherwise) to inappropriate content. **It is each student's responsibility to follow the guidelines for appropriate and acceptable use.**

Web 2.0 Tools

Students 13 or younger. For students under the age of 13 the Children's Online Privacy Protection Act (COPPA) requires additional parental permission for education software tools. Parents wishing to deny access to these educational tools must do so in writing to the campus principal. LISD maintains a list of suggested classroom digital tools at: http://1tox.lisd.net/?page_id=2964

APPROPRIATE USE

- Students must only open, view, modify, and delete their own computer files.
- Internet use at school must be directly related to school assignments and projects.
- Students will be assigned individual email and network accounts and must use only those accounts and passwords that they have been granted permission by the district to use. All account activity should be for educational purposes only.
- Students must immediately report threatening messages or discomfoting Internet files/sites to a teacher.
- Students must at all times use the district's electronic communications system, including email, wireless network access, and Web 2.0 tools/resources to communicate only in ways that are kind and respectful.
- Students are responsible at all times for their use of the district's electronic communications system and must assume personal responsibility to behave ethically and responsibly, even when technology provides them freedom to do otherwise.
- Students will use LISD guest wifi access for filtering purposes on *Bring Your Own Technology* devices.

INAPPROPRIATE USE

- Wireless Hotspots not provided by LISD are prohibited on the LISD network.
- Using the district's electronic communications system for illegal purposes including, but not limited to, cyberbullying, gambling, pornography, and computer hacking.
- Disabling or attempting to disable any system monitoring or filtering or security measures.
- Sharing user names and passwords with others; and/or borrowing someone else's username, password, or account access.

- Purposefully opening, viewing, using or deleting files belonging to another system user without permission.
- Electronically posting personal information about one's self or others (i.e., addresses, phone numbers, and pictures).
- Downloading or plagiarizing copyrighted information without permission from the copyright holder.
- Intentionally introducing a virus or other malicious programs onto the district's system.
- Electronically posting messages or accessing materials that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal.
- Gaining unauthorized access to restricted information or network resources.

SPECIAL NOTE: CYBERBULLYING

Cyberbullying is defined as the use of any Internet-connected device for the purpose of bullying, harassing, or intimidating another student. This includes, but may not be limited to:

- Sending abusive text messages to cell phones, computers, or Internet-connected game consoles.
- Posting abusive comments on someone's blog or social networking site (e.g., MySpace or Facebook).
- Creating a social networking site or web page that masquerades as the victim's personal site and using it to embarrass him or her.
- Making it appear that the victim is posting malicious comments about friends to isolate him or her from friends.
- Posting the victim's personally identifiable information on a site to put them at greater risk of contact by predators.
- Sending abusive comments while playing interactive games.
- Recording and distributing media with the intent to manipulate or embarrass others.

CONSEQUENCES FOR INAPPROPRIATE USE

- Appropriate disciplinary or legal action in accordance with the Student Code of Conduct and applicable laws including monetary damages.
- Suspension of access to the district's electronic communications system.
- Revocation of the district's electronic communications system account(s); and/or
- Termination of System User Account: The district may deny, revoke, or suspend specific user's access to the district's system with or without cause or notice for lack of use, violation of policy or regulations

regarding acceptable network use, or as a result of disciplinary actions against the user.

- Possible criminal action.

EMERGENCY PLAN

During an emergency situation, students may only use their cell phones to contact 911. All other calls will be in violation of the AUP. Status, actions required, and official information will be communicated to parents and others by the District.

Electronic Communication Devices: *Bring Your Own Technology*

LISD is excited about the new learning opportunities available through *Bring Your Own Technology*. It is our goal that students and teachers will collaborate in rich, engaging learning experiences using technology. Students may bring their own technology and utilize personal electronic communication devices at school and at school activities. Students may use these devices in the classroom when the teacher deems them appropriate for educational purposes. All devices must remain silent or be put away unless being used within a lesson during class time. Students may also use devices during non-instructional times, such as passing periods, lunch and before/after school.

Devices include, but are not limited to, the following: notebooks, smart phones, iPhones, iPads, iPods, mp3 players and eReaders. All devices should be clearly labeled with student's full name. Students are responsible for personal property brought to school and should keep personal items with self or in a locked space. Devices should be charged prior to bringing them to school.

- In the event the technology is used inappropriately, normal disciplinary consequences may occur.

Texas Penal Code

§33.02. Breach of Computer Security

- (a) A person commits an offense if the person knowingly accesses a computer, computer network, or computer system without the effective consent of the owner.
- (b) An offense under this section is a Class B misdemeanor unless in committing the offense the actor knowingly obtains a benefit, defrauds or harms another, or alters, damages, or deletes property, in which event the offense is:
 - (1) a Class A misdemeanor if the aggregate amount involved is less than \$1,500
 - (2) a state jail felony if
 - (A) the aggregate amount involved is \$1,500 or more but less than \$20,000; or
 - (B) the aggregate amount involved is less than \$1,500 and the defendant has been previously convicted two or more times of an offense under this chapter;
 - (3) a felony of the third degree if the aggregate amount involved is \$20,000 or more but less than \$100,000
 - (4) a felony of the second degree if the aggregate amount involved is \$100,00 or more but less than \$200,000; or
 - (5) a felony of the first degree if the aggregate amount involved is \$200,000 or more.

A person who is subject to prosecution under this section and any other section of this code may be prosecuted under either or both sections.